

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
12/12/2023**

**PRESENT:** Chairman W. Rickman, Commissioners W. Bedford, J. Maxwell (late arrival), M. Stolte; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

**ABSENT:** Commissioner M. Beaty

**PUBLIC:** Joe Camiolo

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the regular 11/14/23 meeting minutes.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the regular 11/28/23 meeting minutes.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes  
Carried*

**Treasurer A. Hinds**

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. Financial report is appended to these minutes.

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner W. Bedford, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner M. Stolte, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$263,942.24 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 12/12/2023.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes  
Carried*

Date	Sent
Date	Received
11/16/23	Letter of intent to submit memorial garden project to the Greece Rotary from AI Camp requesting district assistance.
11/29/23	Email from A. Camp thanking the board for supporting the memorial at station 1
12/6/23	Email from American Tower proposing an amendment to the lease of their tower.

- There was a discussion on the proposed amendment to the American Tower lease. Our lawyer will review and interpret the proposal.

**Secretary K. Dutton**

- There was a discussion on the year end 2024 meeting. We will keep it for Monday, December 30<sup>th</sup>.

**2023.7000.42.12.12**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner W. Bedford, To approve SOP 1414 updates (prohibiting workplace violence) to remove the paper form and direct to the online form.  
*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Treasurer/IT A. Hinds**

- A request was made to add Canandaigua National Bank to the list of approved depositories for the district.

**2023.8000.10.12.12**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner W. Bedford, to approve adding Canandaigua National Bank to our list of approved financial depositories for the district.  
*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes*  
*Carried*

- The retirement payment will be wired out this week.

**Administrator T. Gretzinger**

**2023.3000.28.12.12**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner W. Bedford, To approve the 2024 Employee handbook.  
*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Deputy Chief J. Lissow-No Report**

**Fire Chief K. Battaglia**

- There have been 3,210 calls year-to-date with 53% being EMS calls.
- We took a different approach to the Station 3 project this week. Our team was sent to the designer's location, and it was very productive. We should have something by next week.

**Commissioner M. Beaty-Necessarily absent**

**Commissioner W. Bedford-No Report**

**Commissioner J. Maxwell**

**Commissioner M. Stolte**

- There is nothing to report for health & safety.

**Chairman W. Rickman**

- A very productive labor management meeting was held with the Chiefs. There are no current issues.
- We are looking at updating the sick policy.

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner M. Stolte, to move to executive session at 6:24 PM to discuss matters relating to personnel hiring/firing.  
*M. Beaty – absent, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes*  
*Carried*

*Commissioner Maxwell arrived at 6:31 PM.*

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell to return to regular session at 7:31 PM.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**2023.3000.29.12.12**

**MOTION BY** commissioner M. Stolt, 2<sup>nd</sup> by Commissioner J. Maxwell, To increase the 2024 pay raises from 3% to 5.2% for Gary Farmer, Tina Gretzinger and Kari Dutton.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 7:32 p.m.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District