

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
3/12/2024**

PRESENT: Chairman M. Stolte, Commissioners W. Bedford, J. Maxwell, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Atty. R. DiRaddo

ABSENT: M. Beaty (listened by video), Fire Chief K. Battaglia

PUBLIC:

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

PUBLIC TOPICS

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A.** The Board will now conduct a public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - B.** When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - C.** As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
 - D.** Once the public comment period ends the public will not be permitted to comment.
- Joe Camiolo commented on the proposed rebuilding of station 3, wondering if we'd considered tearing it down or selling and rebuilding it at a different location, easing transition. He also expressed concern about holding an emergency meeting with one day's notice.
 - Our external auditors presented the report of financial statements for 2023. The AFR has been filed with the state. The secretary will publish that this audit is completed.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner W. Bedford, To approve the public hearing and regular 2/13/2024 meeting minutes.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To resolve to approve payment totaling \$375 as submitted on 3/12/24 by Treasurer Hinds for post audit.

*M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$ 84,369.39 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 3/12/2024.

M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried

Date	Sent
2/20/24	Get well card to Comm. M. Stolte
3/11/24	Response sent to J. Camiolo re: notification of special meetings
3/12/24	Response sent to J. Camiolo re: FOIL station 3, personnel file
3/7/24	Letters to E-272 bidders prepped for BC Knapp to send by email
Date	Received
3/8/24	FOIL Requests from J. Camiolo: personnel file, info on station 3, request notification of special meetings

Secretary K. Dutton

- Update on auction: All items went live with Auctions International today.

Treasurer/IT A. Hinds

- The following SOP's were reviewed and no changes are needed:
 - Admin 1006 Records Management
 - Admin 1008 Computer System Security Breach
 - Admin 1206 Computer Network and Monitoring
 - Admin 1207 Email
 - Admin 1208 Social Media
 - Admin 1209 Telecommunication and personal cell use

Administrator T. Gretzinger

- 2023 LOSAP points were posted for 30 days, there was one update. The chair must sign the final service award document and it will be sent to Firefly by March31.

Deputy Chief J. Lissow

- There have been 814 calls year-to-date, with 57% of those being EMS.
- E-274 has returned from Cummins.
- The pickup truck is finished and will be picked up tomorrow.
- The paving company will be scheduled around training to complete the work at the training grounds in April or June.
- The Chief has approved the following training:
 - BC J. Short will attend Fire officer 3 training online with a cost of \$550.
 - Lt. J. Wiesner will attend the National Fire Academy training in Emmitsburg, MD May 10-12, 2024, with a cost of \$106 for a meal ticket.
 - Lt. M. Castronovo will attend First line officer training in New York City May 13-24, 2024, cost to be determined.
 - Bob Floyd will attend the Sutphen course at their facility in Dublin, OH, May 6-10, 2024, at a cost of \$622.
 - Sean Beiter will attend the Community Risk Reduction Leadership Conference training in Glendale, AZ, May 13-16, 2024, at a cost of \$1750.
- MDT project update: we need to provide SIM cards and bracketry for the vehicles. Most brackets currently in our vehicles will work. EV is giving us a quote.

Atty. Ray DiRaddo

- We will wait for the final SEQRA due to wetlands research.
- The Audit should still be published even though the audit was clean with no recommendation.

Fire Chief K. Battaglia-necessarily absent

Commissioner M. Beaty-necessarily absent

Commissioner W. Bedford

- They have finally discovered the reason for the DEF system issues with our HQ pumper. A collapsed hose was burning up sensors.

Commissioner J. Maxwell

- HQ roof issues have continued. The Chief will get a quote from Elmer Davis and work with John Radisi to formulate a plan to repair it by our next meeting. \$200,000 is in this year's budget for this. We are also working on a list of other capital projects needed for budgeting purposes.

Commissioner W. Rickman

Chairman M. Stolte

- The Health and Safety committee meeting reviewed the scanning offered to all employees. They agreed this scanning went well and it was money well spent.
- The future Memorial Garden at Station 1 will have 4 plaques: department, district, exempts, and career staff have been offered a space.

MOTION BY Commissioner J. Stolte, 2nd by Commissioner J. Maxwell, To move to executive session at 6:35 PM to discuss matters relating to personnel financial and to get advice from the lawyer.

M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 8:00 p.m.

M. Beaty – absent, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District