

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
5/14/2024**

**PRESENT:** Chairman M. Stolte, Commissioners M. Beaty, W. Bedford, J. Maxwell; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow

**ABSENT:** Commissioner W. Rickman, Fire Chief K. Battaglia

**PUBLIC:** Director Bob Wegner, Joe Camiolo

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**PUBLIC TOPICS**

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
- B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
- C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
- D. Once the public comment period ends the public will not be permitted to comment.

*Joe Camiolo addressed the board regarding our agendas, not informing the exempts of the tree planting ceremony in honor of Ken Preston, and asking the board to consider a better location for station 3.*

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Beaty, To approve the regular 4/09/2024 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner W. Bedford, To approve the regular 4/23/2024 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes  
Carried*

**Treasurer A. Hinds**

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Beaty, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$60,921.78 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 5/14/2024.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes  
Carried*

Date	Sent
4/17/24	Incident report to Eric Hobbs Lexis Nexis for 23 Woodsmoke Lane Incident 2024000996
5/10/24	Tax exempt info sent to RGE for tax exemption on an account that was overlooked.
Date	Received

**Secretary K. Dutton**

**2024.7000.10.05.14**

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve updated SOP's 1103 Credit Card (removed M&T), 1105 Bill Payment (revised to allow for online bill payment), 1112 Capital Asset, 2149 Responding to Violent or Potentially Violent Incidents. *M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes*  
*Carried*

**2024.7000.11.05.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner M. Beaty, To retire SOP's 2130 Civil Disturbance and 2131 Staging at Police Matter Incidents as they were rolled into the revision of SOP 2149. *M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes*  
*Carried*

- An update was given on the emergency disaster plan committee meeting. This plan will be added to the COOP plan for the operational side. A listing of key tasks, who does them, who will be the backup and contact information for outside agencies to assist will be part of it. Our current asset inventory project is key to this plan. We would like to add photographs and blueprints or drawings of our properties to documents to support this plan. which included a discussion on researching the purchase of a small drone. IT companies are being researched as a backup.

**Treasurer/IT A. Hinds**

**Administrator T. Gretzinger**

- Mandatory annual physicals are scheduled for the four groups and volunteers here at headquarters.

**Deputy Chief J. Lissow**

- We have responded to 1,500 calls year-to-date. 61% of those were EMS.
- The county MDT project delivered equipment for our rigs. By the end of the month EV Warning systems should install the equipment on the 3 engines, 270, the BC Tahoe and the backup Tahoe. Then the county will install the MDT tablet device. After training, the app version will be added to 278, 277, and the chief vehicle. This will integrate us with the county CAD system to become unit based dispatched.
- The four newest drivers have been training for a week on pumps. Last week was the Town/Hilton live fire training. The town assisted with covering the rest of the town during this training. Lt. Castronovo did a great job developing the training and then gathering data from what we learned. We now have action items we can take to the town training group for improvement.
- Lt. Healey and Lt. Castronovo started a 2-week training in NYC at FLIPS yesterday.
- Acting Lt. Galka started training last week.

**Fire Chief K. Battaglia-necessarily absent**

**Commissioner M. Beaty**

- Elmer Davis has not done infrared testing for the roof at headquarters yet.
- The new replacement tractor from Empire Tractor should be here in 1 month.
- We have communicated our wishes to Bartlett for landscape needs for the year.
- Bayside should begin paving the training grounds after May 24<sup>th</sup> to finish last year's project.

**Commissioner W. Bedford**

- The 2018 Salisbury pumper was sent to Heinrich's and they found more issues once the work started. We need a body PM program to extend the life of our vehicles. We may move our business over to them, as Long Pond Auto is no longer owned locally.

**Commissioner J. Maxwell**

**Commissioner W. Rickman-necessarily absent**

**Chairman M. Stolte**

- There was a discussion of purchasing memorial bricks to name past commissioners. It was suggested to purchase 8 x 8 bricks with 5 commissioners listed on each at \$36/brick. There was also a discussion about allowing the memorial garden to tap into the electric line for the district sign as it will only be for a few LED lights.
- Tuesday, May 21<sup>st</sup> at 10:30 am is the ISO ceremony at station 1.
- Tuesday, May 21 in the afternoon the town will be planting a tree in memory of Ken Preston.

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To resolve to adjourn the regular meeting at 6:29 p.m.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes*  
*Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District