

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
8/13/2024**

PRESENT: Chairman M. Stolte, Commissioners M. Beaty, W. Bedford, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

ABSENT: Commissioner J. Maxwell

PUBLIC: Capt. Jeff Gates, Director Bill King, Joe Camiolo

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members and especially the Hare family as they mourn the loss of former NGFD employee James Hare.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, to move to Executive session to discuss matters relating to the purchase of real property with the attorney at 6:01 PM.
M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Rickman, To return to regular session at 6:34 PM.
M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

PUBLIC TOPICS

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
- B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
- C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
- D. Once the public comment public comment period ends the public will not be permitted to comment.

Joe Camiolo suggested that items be salvaged to ReHouse when we demolish the building.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Bedford, To approve the regular 6/11/24 meeting minutes.
M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner W. Bedford, 2nd by Commissioner W. Rickman, To approve the regular 7/9/24 meeting minutes.
M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner M. Beaty, 2nd by Commissioner M. Stolte, To approve the regular 7/23/24 meeting minutes.
M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Rickman, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Rickman, 2nd by Commissioner W. Bedford, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$ 102,935.08 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 8/13/2024.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

Date	Sent
7/10/24	FOIL/PCR request from the Carey Firm for 6/14/24 MVA at 1766 Latta/Mt. Read
7/10/24	Letter of bid acceptance to Bayside Paving for pavement overlay at training grounds.
7/25/24	Incident report emailed to Susann Brauch for 7/17/24 flood call.
8/5/24	Sympathy Card to Mike Hare family on the passing of his father Jim.
8/6/24	Sympathy card to gates fire district on the passing of commissioner David Hancock
Date	Received
7/24/24	FOIL request for flooding at 16 North Ave on 7/17/24 from Susann Brauch
8/1/24	Sheila Williams thank you for district funded body scanning that saved her life

Secretary K. Dutton

Treasurer/IT A. Hinds

- The board was thanked for sending him to the Tech Mentor Conference. He was able to learn many helpful IT Tools.
- Early versions of the 2025 budget, multi-year capital plan and financial plans are prepared and will be presented at the next meeting.
- He is currently meeting with our IT backup CE Tech every week. They are slowly rolling out patches and monitoring. Cyber security training and new policies are forthcoming.

Administrator T. Gretzinger

- The healthcare worker bonus was deposited. A portal was just updated that tells us what each person gets. This should be paid to the employees on August 23 wrapping up this project.

Deputy Chief J. Lissow

- Two quotes were received for repainting the Station 1 truck room: Whelehan for \$20,735 and Connor for \$24,500. A.R. Pierrepont did not return a quote.

2024.1000.8.08.13

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Rickman to accept the quote from Whelehan Paining to paint the station 1 truck room for \$20,735.00.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

- HQ has 3 bunk room windows that are leaking. We are getting estimates.
- We are also getting estimates on future paving and exterior lighting at the training grounds.
- The MDT's are running in the rigs.

Capt. J. Gates

- Station 3 building update: We are nearing closing on the property. A committee meeting to plan small details is next. All tests on the property were good so far. Seismic testing is being done.

Atty. R. DiRaddo

- Station 3 building update: County mapping and the legal description are done. The building needs to come down, once title work is completed, we will be in the position to purchase it. The SEQRA short form environmental part 1,3 needs to be signed by the Chairman.

2024.1000.9.08.13

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To adopt the following resolution:

**NORTH GREECE FIRE DISTRICT
LEAD AGENCY RESOLUTION and
SEQRA DETERMINATION OF
NON-SIGNIFICANCE**

WHEREAS The Board of Fire Commissioners of the North Greece Fire District ("The Board") desires to undertake a project involving constructing a modern, two-story, 12,700-square-foot facility, purchasing private land for the District, and locating the facility on this land. This facility will include 25 +/- asphalt parking spaces for employees and a new heavy-duty concrete driveway accessing the fire truck bay. The building features apparatus bays, bunk rooms, a workout room, a day room, offices, support areas, and a covered patio at the northeast corner of the building. The project site will have two new access points from English Road and Long Pond Road and will include two bio-retention areas for stormwater storage and treatment. The project consists of a lot line adjustment to convey the rear portion of 867 Long Pond Road to combine with the adjacent parcels to create the development area. The project includes a bond resolution under the jurisdiction of the North Greece Fire District to secure project funding, subject to a mandatory voter referendum, and site plan review and approval by the Town of Greece Planning Board ("Proposed Action"), and

WHEREAS, under the State Environmental Quality Review Act ("SEQRA"), Article 8, NYS Environmental Conservation Law, and the implementing regulations outlined in Title 6 NYCRR Part 617, that.

1. The Board has prepared a Short Environmental Assessment Form (Short EAF) Part 1, which provides Project information, including a location description and Proposed Action.
2. The Board has been established as Lead Agency, according to SEQRA.
3. The Board determined that the Proposed Action is classified as an Unlisted Action, for which an uncoordinated environmental review will be conducted.
4. The Board has duly considered the Proposed Action, the Short EAF, the criteria for determining significance outlined in 6 NYCRR 617.7(c), the attached Short EAF Parts 2 and 3 representing the Negative Declaration, and such other environmental information that they prepared and undertook in an Environmental Analysis.
5. The Board of Fire Commissioners has met the procedural and substantive requirements of SEQRA, including taking a "hard look" at the Proposed Action and the relevant environmental impacts, facts, and conclusions disclosed in the Environmental Analysis.

6. The Board of Fire Commissioners carefully considered each criterion for determining the potential significance of the Proposed Action upon the environment, as set forth in SEAF Parts 1, 2, and 3, and has made a careful, independent review of the Project. The Board of Fire Commissioners' determination is rational and supported by substantial evidence, as set forth herein. The Board of Fire Commissioners concurs with the information and conclusions contained in the Environmental Analysis.

7. To the maximum extent practicable, potential adverse environmental effects revealed in the environmental review process, if any, will be minimized or avoided by incorporating mitigation measures, if required, that were identified as practicable.

NOW, THEREFORE, BE IT RESOLVED that, according to SEQRA, as part of its compliance with the State Environmental Quality Review Act (SEQRA) Article 8, NYS Environmental Conservation Law, and the implementing regulations outlined in Title 6 NYCRR Part 617, and that based on the information above, documentation, testimony, and findings, and after examining the relevant issues, the Board's initial concerns and all the pertinent problems raised and recommendations made, the Board makes the following findings;

1. The project will not have a significant adverse impact on the environment, which constitutes a negative declaration.
2. The North Greece Fire District is the only agency involved and, as such, is the lead agency for this action and project. Any determination by the North Greece Fire District shall be binding on all Interested agencies, if any, according to 6NYCRR 617.6 (b)(3)(iii).
3. The Board will complete, review, and execute the Environmental Assessment Form (SEAF) Parts 1, 2, and 3. The SEAF Part 1 will attach a National Wetland Inventory (NWI) map and a NYSDEC Wetland map.
4. The chairperson of the North Greece Fire District Board of Fire Commissioners is authorized to execute any documents necessary to comply with SEQRA.

This resolution is made according to 6 NYCRR 617. 6 (b) (2) (i) and according to the following vote of the Board of Fire Commissioners.

North Greece Fire District Board of Fire Commissioners

Mark Stolte, Chairperson	Voting Yes
Walter Bedford, Commissioner	Voting Yes
Michael Beaty, Commissioner	Voting Yes
William Rickman, Commissioner	Voting Yes
James Maxwell, Commissioner	Absent

This resolution was adopted August 13, 2024

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District
1766 Latta Road
Rochester, New York 14612

2024.1000.10.08.13

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To adopt the following resolution:

BOND RESOLUTION OF THE NORTH GREECE FIRE DISTRICT, IN THE TOWNS OF GREECE AND PARMA, MONROE COUNTY, NEW YORK, ADOPTED AUGUST 13, 2024, AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$13,800,000 TO FINANCE THE CONSTRUCTION OF A NEW FIREHOUSE ON LAND TO BE ACQUIRED BY THE FIRE DISTRICT ON ENGLISH ROAD; STATING THE ESTIMATED MAXIMUM COST THEREOF IS

\$13,800,000; APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE; AND PROVIDING FOR THE LEVY AND COLLECTION OF TAXES TO PAY THE PRINCIPAL OF SAID BONDS AND THE INTEREST THEREON AS THE SAME BECOME DUE AND PAYABLE THE BOARD OF FIRE COMMISSIONERS OF THE NORTH GREECE FIRE DISTRICT, IN THE TOWNS OF GREECE AND PARMA, MONROE COUNTY, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than three-fifths of all the members of said Board of Fire Commissioners) AS FOLLOWS:

Section 1. The Board of Fire Commissioners of the North Greece Fire District (the "Fire District"), in the Towns of Greece and Parma, Monroe County, New York, is hereby authorized to issue bonds in a principal amount not to exceed \$13,800,000 pursuant to the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance the construction of a new firehouse on land to be acquired by the Fire District on English Road, with access points from English Road and Long Pond Road, including a driveway, parking area, stormwater storage and treatment facilities and other ancillary or related work or improvements in connection therewith.

Section 2. The estimated maximum cost of the project described herein, including preliminary costs and costs incidental thereto and the financing thereof, is \$13,800,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of not to exceed \$13,800,000 bonds of the Fire District to finance said cost, and the levy and collection of taxes on taxable real property in the Fire District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 3. The following additional matters are hereby determined and declared:

(a) The building to be constructed is of Class "A" construction, as described in Section 11.00 a. (11)(a) of the Law, and the period of probable usefulness applicable to the purpose for which said bonds are authorized and the maximum maturity of the bonds, within the limitations of Section 11.00 a. 11(a) of the Law, is thirty (30) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Fire District for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the Fire District, payable as to both principal and interest by general tax upon all the taxable real property within the Fire District. The faith and credit of the Fire District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the Fire District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Fire Commissioners relative to authorizing bond anticipation notes and prescribing their terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds,

and the renewals of said notes, and as to the execution of agreements for credit enhancement, are hereby delegated to the Fire District Treasurer, the chief fiscal officer of the Fire District.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

such obligations are authorized for an object or purpose for which the Fire District is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or such obligations are authorized in violation of the provisions of the constitution.

Section 7. A proposition for the approval or disapproval of this resolution shall be submitted to the qualified voters of the Fire District at a Special Election of the qualified voters of the Fire District, and this resolution shall take effect only upon approval by such qualified voters at said Special Election. The Special Election shall be held on September 17, 2024, at 6:00 P.M. (Prevailing Time) and the polls shall remain open until 9:00 P.M. (Prevailing Time) or as much longer as may be necessary to enable the voters then present to cast their votes. The voting shall be at the North Greece Fire House, 1766 Latta Road, Rochester, New York.

Section 8. The Fire District Secretary is hereby authorized and directed to give notice of said Special Election by causing a Notice in substantially the form set forth in Exhibit A hereto to be published at least once, not less than twenty-seven (27) days nor more than thirty-four (34) days prior to the date of such Election, in a newspaper designated as an official newspaper of the Fire District and, pursuant to the provisions of Section 175-c of the Law, said Notice or copy thereof shall be:

(a) posted for at least fifteen (15) days, but not sooner than twenty (20) days prior to the Special Election, on the Fire District website, if one exists, and on the municipal websites of the Towns of Greece and Parma and on the website(s), if any, of any town(s) or fire district(s) with which the Fire District contracts;

(b) posted on the sign board of the Fire District, if there is one; and

(c) provided to the Town Clerks of the Towns of Greece and Parma, and any town(s) with which the Fire District contracts, for posting on the bulletin board in the office of each Town Clerk and the sign board maintained by each Town Clerk pursuant to the provisions of subdivision six (6) of section thirty (30) of the Law; the Fire District Secretary shall confirm with each Town Clerk that pursuant to the provisions of said Section 175-c of the Law, the Town Clerk is directed to cooperate with the Fire District to ensure timely notification of the Special Election.

Section 9. The vote upon the Proposition to be submitted to the qualified voters shall be by paper ballots and the Fire District Secretary is hereby authorized and directed to have the necessary ballots prepared, in substantially the form appearing in Exhibit B hereto, for use in voting.

Section 10. Fire District electors who are registered voters of the Town shall be appointed to act as the Board of Elections for the said Special Election, including one registered voter who shall serve as Chairperson of said Board.

Section 11. In the event that the proposition submitted to the qualified voters is approved, the Fire District Secretary is authorized and directed to cause a summary of said bond resolution to be published in a newspaper designated as an official newspaper of the Fire District, together with a Notice in substantially the form as prescribed by Section 81.00 of the Local Finance Law of the State of New York and appearing as Exhibit C hereto.

* * *

The adoption of the foregoing resolution was seconded by Commissioner Walt Bedford and duly put to a vote on roll call, which resulted as follows:

AYES: Mark Stolte, Walt Bedford, William Rickman, Mike Beaty

NOES: NONE

The resolution was declared adopted

2024.7000.17.08.13

MOTION BY Commissioner M. Stolte, 2nd by Commissioner M. Beaty, to amend motion **2024.7000.4.01.02** from the annual organizational meeting to clarify that those individuals appointed to serve as the election board applies to any annual or special election of the board.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

Fire Chief K. Battaglia

- We have responded to 2,510 calls year-to-date. 59% were EMS. We responded to two working fires last week. One of which was the first time our updated second alarm assignment was utilized.
- The joint district/department banquet will be held May 3, 2025, at Lakeshore Country Club.
- A 9/11 ceremony planning meeting will be held Thursday night.
- The town wide memorial service will be held October 6 at Barnard Fire District beginning at 12:30 PM. The open house will be held at the same location immediately following. We plan on rotating firehouses within the town each year.
- Sean Beiter will be moving his office to Station 1. (His resources and tours are there.) A desk for volunteer officers will also be in that room.
- We have partnered with the American Red Cross for a smoke alarm project. S. Beiter will represent the fire district. It is a 1 for 1 smoke alarm program. Sean will be accompanied by a fire company for those in our fire district.

Commissioner M. Beaty

- Our newly leased tractor was delivered last Friday. This has been a success so far.
- There was a bee problem at Sation 1 which was taken care of today.

Commissioner W. Bedford

- There was a discussion regarding old charge accounts. A review of accounts and who is eligible to use them will be done with the District Treasurer. Our credit card policy should be reviewed annually and will include all accounts and those authorized as users.

Commissioner J. Maxwell-necessarily absent

Commissioner W. Rickman

2024.3000.16.08.13

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To approve Zuwena Gazali as a class 2 volunteer firefighter; all background checks and physical have been completed successfully.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

2024.3000.17.08.13

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, to permanently appoint Todd Smith to the position of Battalion Chief at the salary of \$119,641.08.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

Chairman M. Stolte

- Health and safety update:
 - OSHA status and fit testing has been completed.
 - PT equipment: Paying G&G Fitness is more expensive due to average use and lifespan of equipment compared to models at Dicks Sporting Goods.

- Nutritionist involvement, minor injuries, and vehicle incidents were discussed.
- Station 3 mold has been remediated.
- There was concern that air horns on 270 are not working.
- A PT budget increase is being considered.
- Utica insurance wants to do a walk-through of all properties.
- The Promotion ceremony is scheduled for August 27 @ 6:05 PM. We will start the meeting and pause the meeting for the ceremony and reconvene.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Beaty, To resolve to adjourn the regular meeting at 7:18 p.m.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District