

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
7/9/2024**

**PRESENT:** Chairman M. Stolte, Commissioners M. Beaty, W. Bedford, J. Maxwell, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

**ABSENT:**

**PUBLIC:** Joe Camiolo, Capt. J. Gates, Dir. Sh. Manchester, Capt. S. Carter

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members and the Jamieson Ritter Family of Webster who lost their son in the line of duty as a Cleveland police officer.

- Project bids were opened for paving overlay at the training ground/pavilion. One bid was received which needs a non-collusive certificate which was not included. The secretary will notify Bayside that they have 24 hours to provide the non-collusive or the bid will be thrown out and we will start over.

**2024.1000.6.07.09** (amended with 2024.1000.11.10.29 To include that it was payment overlay at the pavilion and training grounds.)

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner M. Beaty, To accept the bid from Bayside Paving Contractors pending the receipt of a non-collusive bidding certificate at a cost of \$45,800.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner W. Rickman, To approve the regular 6/11/24 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve the regular 6/25/24 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**Treasurer A. Hinds**

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner W. Rickman, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$ 69,871.50 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 7/9/2024.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

Date	Sent
6/17/24	Get well card to Donna Preston (knee replacement)

Date	Received
7/9/24	FOIL/PCR request from the Carey Firm for 6/14/24 MVA at 1766 Latta/Mt. Read
7/9/24	Program from 6/13/24 memorial service at NY State Association of Fire Chiefs showing past Commissioner K. Preston's name.

**Secretary K. Dutton**

- Motions made in executive session should not expend any money.

**Treasurer/IT A. Hinds**

- 2025 Budget planning is in process.
- Our auditor is beginning the 2024 audit. To continue with their services, we need a signature on the letter of engagement for the optional additional year.

**2024.7000.14.07.09**

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner W. Rickman, to continue using the services of Stokes, Visca, Hucko and Barone for auditing services for 2024 per the optional additional years outlined in the contract.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**Administrator T. Gretzinger**

- Physicals update: Well Now completed 66 physicals for our employees and there were issues with 2. Their administrator has ideas for solutions to alleviate future problems. They did a fantastic job while they were here completing the physicals. The board agreed to give them time to work out the issues and continue with their services at the Administrators recommendation.

**Deputy Chief J. Lissow**

- There have been 2,110 calls this year-to-date. 60% of those were EMS calls.
- The MDT project is near completion. Equipment has been installed in the vehicles and we are just waiting for tablets.
- Rescue 278 will be in the Hilton parade on Thursday.
- The station 3 committee met today. This was the 1<sup>st</sup> meeting after the purchase offer for the parcels was accepted. The cost analysis and closing on the property are our next big milestones. The environmental study will be conducted this Thursday, and the geological study RFP is in process. Subdivisions of the property are underway. We have 60 days to have the application submitted. (August 11). Site drawings have been adjusted: a 3<sup>rd</sup> bay was added, and the bays were flipped to the other side to put them on the commercial side of the property. The station will be approximately 100 feet off the road. The turning radius was increased. We are saving funds by using the drawings done for the old property.

**Fire Chief K. Battaglia-necessarily absent**

**Commissioner M. Beaty**

- Empire tractor notified us that our lease replacement tractor should be in next week.
- A reminder was given to make sure the paving schedule works for the training schedule and pavilion rentals.
- HQ roof update: We received an estimate with the study. Sealed bids are needed for this project, but we need to wait until the facility plan is done.

**Commissioner W. Bedford**

- There was a discussion on the purchase of a 2025 1-Ton dually chassis for the district mechanic to be purchased off state bid at a cost of \$56,750.93. Jeff Gates shared his research

and proposed we order a 4-wheel drive dually with the \$100K set aside. A separate aluminum box will be ordered as it saves money and is a better product. A recommendation was made to order the chassis and have the box bid out. The window is closing soon for ordering. We did get quotes for a box from the Amish in PA. This vehicle should last us 7-10 years.

**2024.2000.6.07.09**

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner W. Bedford, To order a 2025 Chevrolet Silverado 3500 4 wheel drive double cab 162"LT through Jim Barnard at a cost of \$56,750.93.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2024.2000.7.07.09**

**MOTION BY** Commissioner W. Bedford, 2<sup>nd</sup> by Commissioner J. Maxwell, To put the box for the new 2025 Silverado out to bid.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Commissioner J. Maxwell**

**2024.4000.5.07.09**

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To send 3 people to the Symposium in the sun Nov. 14-17, 2024, at a cost not to exceed \$3600 per person.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Commissioner W. Rickman**

**2024.3000.14.07.09**

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner M. Stolte, To approve Andre Rivera, Dakota Amico, Ella Mae Galabo, Nathan Matroniano, and Nathaneal Wilkins as Class 2 firefighters, all background checks and physicals have been completed successfully.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Chairman M. Stolte**

- Thank you to Administrator Gretzinger for her quick handling of the issues with our physicals after her vacation.

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To move to executive session at 6:43 pm to discuss matters relating to personnel hiring/firing.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 7:06 p.m.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners

North Greece Fire District