

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
11/12/2024**

PRESENT: Chairman M. Stolte, Commissioners M. Beaty, W. Bedford, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

ABSENT: Commissioner J. Maxwell

PUBLIC: Joe Camiolo, Jeff Gates, Andy Young

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Rickman, To approve the regular 10/8/2024 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Beaty, To approve the 10/15/2024 public hearing on the 2025 budget and special meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Rickman, 2nd by Commissioner W. Bedford, To approve the regular 10/29/2024 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Beaty, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Bedford, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$2,013,022.57 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 11/12/2024.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

Date	Sent
10/9/24	Requested salary/retirement info to Holly Stettner
10/18/24	Sympathy card to Walt Bedford on the passing of his sister Susan.
10/25/24	Thank-you letter sent to Katejean Amato for her letter and donation to the district.
10/24/24	Fire Report sent to Michael Gangale and Danielle Hardistry for fire at 822 Hawks Nest Circle on 7/18/24
10/25/24	Fire Report mailed to Herbert W. Speares III for fire at 550 DeGeorge Dr.
10/31/24	Thank you letter to Angela Penkin for the vehicle she donated to use in training

10/31/24	Town of Greece Snow removal agreement sent to Town Comm of public works for counter signature.
11/1/24	Fire Report sent to Jake Kyler, James Adjusting for fire 10/8/24 at 120 Island Cottage Rd.
Date	Received
10/16/24	Thank you note from K. Rauber for remembering his family on the passing of his mother.
10/18/24	FOIL from Michael Gangale and Danielle Hardistry (10/23/24) for fire report 7/18/24 at 822 Hawkes Nest Cir.
10/23/24	FOIL from Danielle Hardistry for 822 Hawks nest circle fire on 7/18/24
10/24/24	FOIL from Herbert W. Speares III for fire report 8/4/24 550 DeGeorge Drive.
10/24/24	Town of Greece Snowplow agreement to be signed
10/25/24	Thank-you letter, donation from Katejean Amato in honor of her husband Frank Amato
11/8/24	Fully executed agreement with Town of Greece DPW for snow removal. (Still needs certificate of liability from them.)

Secretary K. Dutton

2024.7000.25.11.12

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To approve SOP Revisions 3005 (Incident Scene Communications & OSR), 3007 (Residential Fireground Operations),3009 (Commercial Fireground Operations).

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

2024.7000.26.11.12

MOTION BY Commissioner, 2nd by Commissioner, To approve new SOP 3008 (Multiple Occupancy Fireground Operations), 3014 Mobile for Public Safety (MPS).

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer/IT A. Hinds

- A demonstration was given of the upcoming electronic voucher system.
- A new phone server is coming soon.

Administrator T. Gretzinger-No Report

Fire Chief K. Battaglia

- We have responded to 3,590 calls year-to-date. 59% of those were EMS calls.
- We have recently assisted neighboring districts on multiple 2 alarm fires. Q-270 was able to save property in both fires. It is valuable to have a tower in the town.
- The Chief expressed his pride of the crews at yesterday's event. Volunteer companies to the west filled in.
- Capt. Williams went to Uniform Express and Commissioner Beaty's jacket will be ready tomorrow. He will also have blazers for the Commissioners in the near future.
- The Chief will attend training this week.
- Station 3 update:
 - We would like to host the 11/19/24 committee meeting here.
 - A large team of architects is working diligently on the project.
 - Bids for site work are due 11/21/24. There is a 60 day hold on them so we don't have to make a rush decision. The Secretary will open the bids and record them.

- 2 companies came to the walk through.
- We are now getting permits which have associated fees. The town has been amazing at approving tie-ins.
- Station 3 bills will be paid out of the capital project fund. The treasurer has opened a new CNB account and NY Class Account for this capital project. A different abstract will be presented to the board for bills associated with the capital project.
- A discussion was held on allowing Capt. Gates to sign as the owner since he acts as the project manager for the new station 3.

2024.1000.12.11.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To authorize Capt. Jeff Gates or Chief Kevin Battaglia to sign any and all documents necessary to expedite the process of moving forward with the building of the property for the new station 3 on behalf of the board.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To approve the payment of station 3 vouchers totaling \$23,039.80 and audited by the board of fire commissioners tonight.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

2024.8000.15.11.12

MOTION BY Commissioner M. Stolte, 2nd by Commissioner M. Beaty, To Modify the 2024 Budget as follows:

- Decrease the .2 Capital Outlay by \$801,184 to a new appropriated amount of \$718,937. That \$801,184 comes from decreasing \$1M to go to the Station 3 Capital Project Fund, increasing \$85,799 for use of Reserves, and increasing \$113,016 repaid from the Station 3 Capital Project Fund for items already purchased.
- Add an appropriation in the amount of \$886,984 to the new line “A9950.9 Transfer to Capital Project Funds”, by transferring \$1M to the Station 3 Capital Project Fund, and then transferring back \$113,016 to account for expenditures already made from the general fund.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried*

Deputy Chief J. Lissow

- SWBR will be doing a walk-through of our buildings to document their conditions. They will survey stations 1, 2, and the training grounds Morton building. An estimate is expected.
- Unit based dispatch started last Monday and is working very well. ECD has quickly corrected any hiccups. Silent enroute started yesterday. RRFD is also participating in this trial. We received a computer bracket from the county for E-277 which will be installed.

Ray DiRaddo

- It is unknown how the passing of proposition 1 will impact the fire service.

Commissioner M. Beaty-No Report

Commissioner W. Bedford

- The chassis for the new mechanics truck was delivered last Wednesday. Bob has suggested a few interior modifications. The box is scheduled to be installed in December or January. We should get it to PA before the bad weather arrives as it has no weight on the back and would not be easy to drive in inclement weather. Martins has a secure facility to keep it in until they can do the work.
- The new truck and engine company should be coming in 2026, one early and one later in the year.

Commissioner J. Maxwell-necessarily absent

Commissioner W. Rickman-No Report

Chairman M. Stolte

- Treasurer Andy and all who helped with the new e-voucher system.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Bedford, To move to executive session at 6:53 PM to discuss matters relating to personnel hiring/firing.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner W. Rickman, 2nd by Commissioner W. Bedford, To return to the regular session at 7:20 PM.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

2024.3000.19.11.12

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To approve a 4% 2025 salary increase for all administrative staff and the district mechanic: Chief K. Battaglia, Deputy Chief Joe Lissow, Tina Gretzinger, Andy Hinds, Kari Dutton, Gary Farmer, Sean Beiter, and Bob Floyd.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To resolve to adjourn the regular meeting at 7:25 p.m.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – absent, W. Rickman – yes, M. Stolte – yes
Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District