

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
12/10/2024**

PRESENT: Chairman M. Stolte, Commissioners M. Beaty, W. Bedford, J. Maxwell; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

ABSENT: W. Rickman

PUBLIC: Director Bill King, Director Sherman Manchester, Joe Camiolo

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

PUBLIC TOPICS

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
 - D. Once the public comment period ends the public will not be permitted to comment.
- Joe Camiolo expressed concern over comments made by a commissioner after last meeting and change of voting times.

Capt. J. Gates

- The closing on the 1816 English Rd. property is scheduled for December 13. The D scope of site work from TME response was approved by Christa Construction. A request to approve them as our construction manager along with approving the sitework bid was requested. Our attorney will review the contract.
- The next bid package is steel and foundation. Bids are to be returned by January 5, 2025. A legal notice will go in this week.
- After that it will be general construction bids.
- Using Christa Construction as our construction manager was built into the soft cost of the bid document but needs to be finalized. Their cost will be \$262,850 billed over 18 months.
- Foundation Design is a 3rd party geological tech engineer that will verify foundation and testing along the way.
- Monroe County Water Authority has approved the valve for water.
- The committee met last to work on the interior design plan. They are choosing durable practical finishes.
- A false rumor about sewer issues was addressed. We were approved for an 8-inch line.
- A building permit will come next.

2024.1000.13.12.10

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Beaty, To approve Christa Construction as our onsite general contractor for the new station at a cost of \$262,850.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried*

- The steel and foundation bid package will go out this week.
- Commissioner Stolte will bring the checks to closing.

- We need to start getting funds from the bond anticipation note.

2024.1000.14.12.10

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To award the site work for the new station 3 bid to TME for \$1,732,230.65 subject to the closing of the property and our attorney’s approval.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried

- The mechanics vehicle will be heading to PA tomorrow to get the body installed upon fabrication completion.

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Beaty, To approve the regular 11/12/24 meeting minutes.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Bedford, To approve the regular 11/26/24 meeting minutes.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner J. Maxwell, To approve the monthly financial report as submitted by Treasurer Hinds.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Beaty, To resolve to approve payment of bills listed on the abstract of vouchers totaling \$210,452.47 from the general fund and \$507,441.70 from the station 3 capital project fund as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 12/10/2024.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried

- Fire Department Director Bill King presented the fund drive mailer reviewed by the fire department. Commissioner Bedford suggested the call count accurately show department/district calls.

2024.9000.3.12.10

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To approve the department fund drive mailer.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried

Date	Sent
11/14/24	Sympathy cards to Comm. W. Rickman and Gary Falkner on the passing of Ruth Ann Falkner.
11/14/24	Fire Report emailed to Mark Robinson DBI Properties for 7/18/24 fire at 822 Hawks

	Nest Circle
11/19/24	Fire Report emailed to Joseph @ Gardens at Town Center as requested for fire at 100 Greece Center Dr. unit 329
11/19/24	Fire Report emailed to Priscilla Morales for fire at 39 Rumson Rd.
12/5/24	Notification to Marc Baxter that the budget info is on the website.
12/6/24	Fire Report sent to Cheryll Jackson as requested
Date	Received
11/13/24	FOIL request from Mark Robinson for incident report 822 Hawks Nest Circle on 7/18/24
11/18/24	FOIL request for fire report 11/18/24 at 39 Rumson Rd. from Priscilla Morales
11/19/24	FOIL request for fire report 11/17/24 100 Greece Center Drive Unit 329
12/5/24	FOIL requests from Marc Baxter: 2025 full budget, 2020-2023 financial audits
12/5/24	FOIL request from Cheryll Jackson 9/20/24 fire at 160 Country Wood Landing
12/9/24	FOIL request from Marc Baxter for full 2023, 2024 budgets

Secretary K. Dutton

- Release of information requested by Union President Marc Baxter was approved.
- There was a discussion on holding 2025 meetings on the 2nd Tuesday of the month at 6 PM and the 4th meeting of the month at 3 PM. The secretary will verify that those times will work with board members who are not in attendance.

Treasurer/IT A. Hinds

- An update was given regarding the online voucher system. So far it is working well and we will go paperless with vouchers on January 1.

Administrator T. Gretzinger

2024.7000.27.12.10

MOTION BY Commissioner M. Stolte, 2nd by Commissioner M. Beaty, To approve updates to the 2025 employee handbook.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried*

Fire Chief K. Battaglia

- We have responded to 2,932 calls year-to-date. 59% of those were EMS calls.
- There has been a water issue in the HQ parking lot since Friday. It is a Kodak line. They will need to dig up a large section of our parking lot and may run it into our catch basin to avoid roads and sidewalks.
- Traffic signals were freezing up today in front of HQ. It looks like a card issue and does not seem to be related to the water issue.
- Chief Battaglia and IT Andy Hinds recommend changing security codes on the doors at all stations.
- Last Saturday morning the water heater at station 3 broke and required emergency repair.

Deputy Chief J. Lissow-No Report

Atty. Ray DiRaddo

- As a government we are exempt from tax, but not exempt from paying the property sellers tax that they've paid. We will have to pay 5 tax bills in January for the new property. The

assessor will make quarterly adjustments. The seller gave us \$3,200 credit off the purchase to account for county tax. The filing of the sub map can't happen unless those bills are paid. We made an agreement with the seller's attorney that they will pay their taxes that affect us by Jan. 10.

Commissioner M. Beaty

- The plow tractor was moved to station 3 has been fixed.

Commissioner W. Bedford

- The John Deere mower at HQ is over 20 years old and was leaking water at the pump. The PM found metal chips in the hydraulic filter. We will put the plow on it and use it this winter but will probably order a mower next spring to replace it.
- The new engine coming in 2026 will have the 9L-450hp Cummings engine which is good news as it is the same engine as our current vehicles. They seem to be having trouble manufacturing a new engine that meets the new regulations.
- There was a discussion on commissioner blazers. Sec. Dutton will continue to investigate.

Commissioner J. Maxwell-No Report

Commissioner W. Rickman-Necessarily Absent

Chairman M. Stolte

- The last Health and safety meeting discussed the accident with 270 which was resolved. And minor injuries where everyone has returned to work.
- There was a discussion regarding the retirement of Attorney Mark Butler at the end of 2025. The secretary will send him the updated contact list.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To resolve to adjourn the regular meeting at 6:58 p.m.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – absent, M. Stolte – yes
Carried*

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District