

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
3/11/2025**

PRESENT: Chairman W. Bedford, Commissioners J. Nolan, M. Stolte, J. Maxwell, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

ABSENT:

PUBLIC: Capt. J. Gates, Joe Camiolo, Gene Preston

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

- Gene Preston presented further information on his proposal to have a memorial plaque for Ken Preston at a fire house. Of the 3 quotes the best was from International Bronze Plaque Co. for \$1180. He was unsure of who was paying for the project but was directed to contact the department regarding memorial donations to the department upon Ken's passing. He suggested putting it somewhere at station 2 where Ken spent most of his volunteer time.

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner W. Rickman, To approve the regular 2/11/2025 meeting minutes.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Rickman, 2nd by Commissioner J. Maxwell, To approve the regular 2/25/2025 meeting minutes.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer A. Hinds

- We received the BAN money for station 3 on March 6 and invested it.
- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To resolve to approve payment of vouchers 170 through 207 totaling \$202,753.10 submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 3/11/2025.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To resolve to approve payment of station 3 Capital Fund voucher, 24 totaling \$ 131.35 submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 3/11/2025.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Correspondence

Date	Sent
2/12/25	Raw election voter rolls, and street listings sent to J. Camiolo
2/19/25	Get well sent to Comm. W. Rickman
2/26/25	Legal notice of annual financial audit sent to Rochester Business Journal for publishing

2/26/25	Notification of annual 2024 audit sent to the towns of Greece & Parma along with a copy of the audit.
3/3/25	Card to J Lissow family on the passing of his Aunt Patricia
Date	Received
2/10/25	Letter from Gene Preston regarding tribute to Ken Preston
2/27/25	Thank you from the family of Skip Short
3/11/25	FOIL request from J. Camiolo for updated department by laws, SOP's for election and public meeting

Secretary K. Dutton

- The board denied the FOIL request by J. Camiolo for department bylaws and directed him to the department for them). His request for copies of the policies for the public meeting and election were released.
- The brief March 25 meeting will be at 3 pm to approve bills.

Treasurer/IT A. Hinds

2025.8000.3.03.11

MOTION BY Commissioner J. Nolan, 2nd by Commissioner J. Maxwell, To fund the Equipment Reserve as budgeted in the amount of \$408,037.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Administrator T. Gretzinger

- The 2024 LOSAP report is good and ready to be submitted to Firefly. There was one appeal that was denied. The chairman will sign it.

2025.8000.4.03.11

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To approve the 2024 final LOSAP report.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Fire Chief K. Battaglia

- We have responded to 854 calls year-to-date. This count is now a live link on the digital sign.
- The Board would like to see a digital sign at the new station 3.
- We are interviewing 3 candidates for a lieutenant promotion on March 20.
- Sop 3013 Support Vehicles Readiness is ready to be approved with the change to section 1.9 sentence 3 “assigned staff to chief officers”.

2025.7000.17.03.11

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To approve the updates to SOP 3013 (Support Vehicle Readiness).

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Deputy Chief J. Lissow

- R. Wegner will be going to FDIC in Matt Healey’s place.

Commissioner J. Nolan

2025.7000.18.03.11

MOTION BY Commissioner J. Nolan, 2nd by Commissioner J. Maxwell, To approve updates to SOP's 1000 (Mission Statement) and 1106 (Bank Deposits).

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

Commissioner M. Stolte

Commissioner J. Maxwell

- National Fire Academy –there are rumors about this being shut down and emails are asking for letters. We are waiting to see what is really happening.
- We will be getting RFP's for the station 2 roof and paving at the training ground.
 - Project schedule for station 2 roof RFP:
 - Request for proposal issued March 14, 2025
 - Pre-proposal walkthrough March 18, 2025
 - Proposal due date March 25, 2025
 - Contract awarded (tentative) April 8, 2025
 - Contract start date April 29, 2025
 - Project completion date August 1, 2025

2025.1000.5.03.11

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To approve putting out a request for proposals (RFP) for HQ roof replacement.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

2025.1000.6.03.11

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To approve of putting out a request for proposal (RFP) for paving at the training ground (one for concrete and one for asphalt) with same project schedule as the HQ Roof.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- We compared concrete and asphalt last year, but prices change.
- Station 1 and 2 are having issues with air conditioning units. We need to have compressors replaced. The unit cost is \$5,600 and we need to get them installed as our current vendor is unavailable.

2025.1000.7.03.11

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To spend up to \$10,000 for the repair of the air conditioning compressor for station 2.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- The station 1 air compressor needs repair. It is a Trane unit and we need a contractor who works on that brand.

2025.1000.8.03.11

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To move forward with getting the station 1 air conditioning compressor repaired.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- There was a discussion on the four lights that need repair at the training grounds. They are older incandescent. New LED lights should cost approximately \$1375.

2025.1000.9.03.11

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner W. Rickman, To replace the broken lights at the training grounds with LED lights at a cost not to exceed \$2,000.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

Commissioner W. Rickman

- It is good to see progress at station 3.

2025.1000.10.03.11

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To recommend and appoint Javen for the General Trades contract D construction on the new station 3 at a cost of \$4,873,000. WE have the descope letter and a formal contract will follow.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

Chairman W. Bedford

- On March 21, at 10AM we will hold our annual vehicle meeting.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To move to an executive session to discuss matters relating to personnel hiring firing and real property acquisition at 6:42 PM.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner W. Bedford, 2nd by Commissioner W. Rickman to return to regular session at 7:11 PM.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

2025.3000.3.03.11

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To pay Captain Jeff Gates the stipend for Officers assigned outside of the group rotation pursuant to Article 13.3 of the Officers Collective Bargaining Agreement. This stipend will be retroactively paid from Pay Period 1, 2025.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner W. Rickman, To resolve to adjourn the regular meeting at 7:12 p.m.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District