

**0NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
10/28/2025**

PRESENT: Chairman W. Bedford, Commissioners J Nolan, M. Stolte, J. Maxwell, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia

ABSENT:

PUBLIC: Joe Camiolo, Capt. J. Gates

The Chairman called the regular meeting to order at 3:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner W. Rickman, To resolve to approve payment of vouchers 916 through 923 totaling \$80,430.29 submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 10/28/2025.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M Stolte, 2nd by Commissioner J. Maxwell, To resolve to approve payment of station 3 Capital Fund vouchers 96 totaling \$4,710.69 submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 10/28/2025.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Secretary K. Dutton-No Report

Treasurer/IT A. Hinds

- A reminder of the procurement policy limit for bid processes was given.

Administrator T. Gretzinger

2025.7000.34.10.28

MOTION BY Commissioner J. Nolan, 2nd by Commissioner J. Maxwell, To approve the renewal of the NYS Volunteer Firefighter Cancer Enhanced Benefit Program at a cost of \$2,211.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

2025.3000.12.10.28

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To appoint Frederick Howe as a member of the fire police, upon successful completion of his physical, all background checks have been completed.

*W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Fire Chief K. Battaglia

- We have responded to 3,813 calls year to date. 62% of those calls were EMS.
- Monroe Ambulance contacted us regarding a fill-the-ambulance campaign for Thanksgiving benefitting the Greece Food Shelf. An ambulance will be parked at each of the fire districts.
- Laborer P. Smith has been replacing missing hydrant markers out in the west end of the district.
- The fire chief, deputy fire chief and Commissioner Nolan will be meeting with John Polito from Congressman Morelle's office on November 5.
- We have been notified that the Buttonwood neighborhood is building more houses.

- In December Capt. Gates and the new mechanic will be visiting Sutphen to see an apparatus being built. This will help him familiarize himself with their product, warranty, parts, and how their process works.

2025.4000.11.10.28

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Stolte, To send Jeff Gates and the new mechanic to Sutphen in December for training, with a cost not to exceed \$1500.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes

Carried

- The 911 closest unit paging out is improving. They are still working on fill ins.

Deputy Chief J. Lissow-No Report

Commissioner J. Nolan

2025.7000.35.10.28

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, to approve updates to SOP Em Oper 3005 (Incident Scene Communications and OSR Best Practice).

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes

Carried

Commissioner M. Stolte-No Report

Commissioner J. Maxwell

- Apologies were extended for missing the Public Hearing on the budget due to a family emergency.
- We have not received anything from the company that reviewed our facilities. They will get a call again tomorrow.

Commissioner W. Rickman

- The building of the new Station 3 is going well. Having good weather has helped
- Capt. Gates building updates:
 - The concrete has been poured on the 2nd floor west side. They will be pouring the first floor concrete Nov. 3. Everything is getting enclosed, and we will start heating shortly. It was suggested to take photos and measurements of placement in the floor for future drilling. Trusses are being delivered Thursday and Installed on Tuesday. The project is 35-40% completed. We are currently under budget on all the contracts.
 - Station 2 and training grounds projects will be closed out soon. Once we get a letter of assurance we can get our retainer back.

Chairman W. Bedford

- The status on transitioning to the new mechanic was given by Capt. J. Gates. He is very excited to come on board. There shouldn't be any major unplanned purchases. There will be some classes he needs to take. The biggest purchase may be software for the trucks.
- A mutual agreement with other fire districts for mechanics is at the beginning stages to get our new mechanic up and running.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To move to executive session to discuss matters relating to personnel medical and contract negotiations at 3:28 PM.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes

Carried

MOTION BY Commissioner W. Rickman, 2nd by Commissioner J. Nolan, To return to regular session at 4:20 PM.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

2025.3000.13.10.28

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To approve the following salary increases for 2026:

- 4% salary increase for the following administrative staff positions:
 - District Treasurer
 - District Secretary
 - Community Risk Reduction Specialist
 - Part-time Fire Safety
 - Part-time laborer
- The District Administrator's salary shall be adjusted to match the District Treasurer's salary, as the Board considers the level of responsibilities of both positions to be equivalent.
- The Fire Chief and Deputy Chief shall each receive a 6% salary increase annually for the years 2026, 2027 and 2028. These increases apply only to the current Fire Chief and Deputy Chief, in the event that either position is vacated, and a new individual is hired prior to the end of 2028, the starting salary for the new hire shall be negotiated at the time of appointment.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 4:48 p.m.

W. Bedford – yes, J. Maxwell – yes, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District