

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
11/11/2025**

PRESENT: Chairman W. Bedford, Commissioners J Nolan, M. Stolte, W. Rickman; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief J. Lissow, Fire Chief K. Battaglia, Atty. R. DiRaddo

ABSENT: Commissioner J. Maxwell

PUBLIC: Bill King, Mike Beaty, Capt. Capt. Jeff Gates, Lt. Andy Young, Joe Camiolo, BC Jason Klein

The Chairman called the regular meeting to order at 3:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our Veterans.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To approve the regular 10/14/2025 meeting minutes.

*W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To approve the 10/21/2025 budget hearing and special meeting minutes.

*W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To approve the regular 10/28/2025 meeting minutes.

*W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. The monthly financial report is appended to these minutes.

MOTION BY Commissioner J. Nolan, 2nd by Commissioner M. Stolte, To approve the monthly financial report as submitted by Treasurer Hinds.

*W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To resolve to approve payment of vouchers 934 through 966 totaling \$ 2,497,465.27 submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 11/11/2025.

*W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To resolve to approve payment of station 3 Capital Fund vouchers 97 through 102 totaling \$ 454,631.87 submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 11/11/2025.

*W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Date	Sent
10/16/25	Report sent by email to Lexis Nexis for 1318 Flynn Rd. Fire on 10/6/25.
10/22/25	Chairman signed agreement with Town of Greece for Snow removal 2025-2026

	season
10/22/25	Delivered 2 certified copies of 2026 budget to towns of Greece/Parma
11/4/25	Emailed report to Lexis Nexis for 43 Collenton fire.
11/5/25	Sympathy card to retiree G. Knapp upon the passing of his mother, flower to viewing
Date	Received
10/15/25	FOIL Request for 1318 Flynn Rd fire on 10/6/25 from Eric Hobbs, Lexis Nexis
11/4/25	FOIL Lexis Nexis for 43 Collenton Drive fire on 9/22/25

Secretary K. Dutton

- There was a discussion on the start time for the 2026 organizational meeting and meeting schedule for 2026. The secretary will check the calendar for conflicts.

Treasurer/IT A. Hinds

2025.7000.36.11.11

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To sign the updated LOSAP Program agreement.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- Canandaigua National Bank has waived fees for the Fire District totaling \$2,730 in 2025. When it comes to investing, their rates are not always the highest rates, but the value that they bring makes it worth investing a significant portion in them.

2025.8000.13.11.11

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To make the following RESOLUTION TO EXPEND MONIES FROM THE RETIREMENT CONTRIBUTION RESERVE FUND

WHEREAS, the Board of Fire Commissioners established the Retirement Contribution Reserve Fund to accumulate moneys for future payments of retirement contributions; and

WHEREAS, the final annual invoice for retirement contributions was received, demonstrating that the actual obligation for the current fiscal year exceeded the anticipated amount by \$24,348;

NOW, THEREFORE, BE IT RESOLVED, that the North Greece Fire District is hereby authorized to expend a sum not to exceed \$24,348 from the Retirement Contribution Reserve Fund (GML §6-r) for the explicit purpose of financing said retirement contributions.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

Administrator T. Gretzinger-No Report

Fire Chief K. Battaglia

- We have responded to 3,992 calls year-to-date. 62% of those calls were EMS. October was our busiest month since March of 2017 when we had a windstorm.

2025.9000.2.11.11

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Nolan, To approve the department fund drive mailer for 2026 once they pull the call number information out.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- Our meeting with the representative from Congressman Morelle's office was worthwhile. He is the person in charge of grants.

Deputy Chief J. Lissow

- Our 2024 fire hose order has been received, labelled, inventoried and has been placed in service.

2025.6000.12.11.11

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Nolan, To declare scrap and donate 33 lengths of 5" fire hose and 25 lengths of 3" hose. These will be donated if accepted to the Greece Central School Responding to Emergency class or the MCC PSTF.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- The Greece Police are trying to get a grant for critical infrastructure. Officer Spearman met with us as they need 2 parties for this \$50,000 mass casualty prevention grant.
- Monroe County IT MPS equipment has been upgraded and has been received. This will get the infrastructure of the rigs updated before next July.
- The building condition surveys have been completed. There was nothing unexpected in them.

Commissioner J. Nolan

2025.7000.37.11.11

MOTION BY Commissioner J. Nolan, 2nd by Commissioner M. Stolte, To approve the SOP renumbering for the following SOP's:

1300 Health and Safety Program
1301 Fire District Health Care provider
1302 Employee Assistance Program (EAP)
1303 Substance Abuse Policies
1304 Confidential Health Database
1305 Physical Performance Requirements
1306 Fitness for duty procedure
1307 Employee rehabilitation & Light Duty Career
1308 Employee Rehabilitation Volunteer
1309 Hepatitis B Vaccination Program
1310 Pregnancy & Firefighting
1312 Reporting of Injuries
1316 Power Tool Safety
1317 Safety glasses use
1318 Ordering Corrective Safety Eyewear
1319 Decon Procedure
1320 Self Rescue Ropes Risk Assessment
1321 Lock-out Tag-out
1322 Cleaning and Disinfecting – COVID-19
1323 COOP (Continuity of Operations Plan)
1324 Turnout Gear

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

2025.7000.38.11.11

MOTION BY Commissioner J. Nolan, 2nd by Commissioner M. Stolte, To approve updates to SOP Best Practice 2213 (NYSDOH Recertification Program/Policy using LMS).

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

2025.7000.39.11.11

MOTION BY Commissioner J. Nolan, 2nd by Commissioner M. Stolte, To Retire SOP EMS 2207 (NGFD CME Using LMS) as it has been incorporated into 2213.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

2025.7000.40.11.11

MOTION BY Commissioner J. Nolan, 2nd by Commissioner M. Stolte, To Approve SOP 1310 Pregnancy & Firefighting (old Maternity) updates and new 1311 Lactation policies

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- The representative from Congressman Morelle's office is very knowledgeable and seeks to understand emergency services better.

Commissioner M. Stolte-No Report

Commissioner J. Maxwell-Necessarily Absent

Commissioner W. Rickman

- Station 3 update from Capt. J. Gates: The light gauge steel and trusses are going up. Contracts B and C are almost completed and will be closing out soon. They are both under budget.

Chairman W. Bedford

- Thanks to all those who helped with the department dinner last night.
- Vehicle update from Capt. J. Gates: the new mechanic started Monday. He is working on trucks already and doing well.
- Under our small vehicle replacement plan we are scheduled to order 2 Chevy Tahoe's next year. We would like to get that order started. Two police package Tahoe's (red and white) are to be ordered to replace the Battalion Chief and fire chief vehicles. They are currently being offered on state bid for \$113,732.76 combined.

2025.2000.1.11.11

MOTION BY Commissioner J. Nolan, 2nd by commissioner M. Stolte, To resolve to order and purchase 2 Chevy Tahoe's from state bid for a total of \$113,732.76 as per our vehicle replacement schedule.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

- The department thanked The Board for organizing the food for the department meeting last night.

MOTION BY Commissioner W Bedford, 2nd by Commissioner W. Rickman, to move to executive session at 3:23 PM to discuss matters relating to contract negotiations.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner J. Nola, 2nd by Commissioner M. Stolte, To return to the regular session at 4:15 PM.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes
Carried

MOTION BY Commissioner J. Nolan, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 4:15 p.m.

W. Bedford – yes, J. Maxwell – absent, J. Nolan – yes, W. Rickman – yes, M. Stolte – yes

Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District